

# FOUR SEASONS SOCIAL COMMITTEE MEETING MINUTES

February 12, 2020 3:00 PM Ballroom

Members: Jan Baldinger, Brian and Sue Baughman, Pam Berg, Sandy Collier, Barbara DiGiulio, LuElla Fulton, Toby and Molly Higgins, Pearl Irby, Cathy Johndro, Tom and Kathy Means, Zoe Meegan, Mike Navone, Russ and Cathy O'Brien, Russ and Pattie (Board Liaison) Price, Anita Quick, Richard and Vivian Ramirez, Judi Sarner, Bev Short, Sharon Smith, Mary Snyder, Brenda Sulis

Absent: Pearl, Tom Wold, Tom Means, Sue, Babs, Cathy J.

Co-Chair Russ O'Brien called the meeting to order at 3:00 PM. He thanked Volunteers for all they do and for adjusting to a 3:00 PM start time. He reported that Pearl Irby had been hospitalized for a stroke she suffered at Bev Baldi's Birthday Party.

## 1. **Manager's Report-Jan/Jane**

Jan reminded us that her new work schedule means she is off on Fridays so Event Leads need to keep this in mind when setting up their events. Megan can handle last minute changes when needed. A concern was expressed regarding lack of access to the Electrical Room if a circuit trips during the weekend events. The Board members have access to the Electrical Room if Lodge staff is not on the premises. Jane stated that no liquid is to be placed in the trash bins (including recycle bins). It must be poured out first. Additionally, wine bottles are heavy and should be taken home to dispose of due to the weight. (There is no CRV charged on wine bottles, hence no recycle income.)

## 2. **Financial Status-Molly Higgins**

Molly handed out and reviewed the financial Summary dated 2-12-20, and handed out the Event Financials for 2019 and 2020.

## 3. **Board Liaison Report-Pattie Price**

Pattie stated that a discussion ensued regarding no bottles to be placed in the trash in the card rooms. The bottles are heavy and make emptying of the trash cans very difficult.

## 4. **Review of Past Events**

### **A. Jan 11 - "Cocktails & Piano With Chris Goslow" - Russ**

The Piano man did not have a Neil Diamond voice; however, everyone enjoyed his piano playing. This was a first time for this type of cocktail event and it was sold out.

### **B. Jan 22 - Speakers Series "From Heartbreak to Happiness" - Zoe**

Zoe was ill but all reports were very positive regarding the event. It was attended by 100+ and a lot of questions were asked and then answered by Dan.

### **C. Jan 25 - "Potluck with Dan" - Zoe**

Bev reported that the potluck was very nice. Zoe and the "Bring Back Dan" committee took Dan out to dinner while he was here. He had reviewed the menu in advance and when his food was served, asked Zoe for the placement on his plate so he could then enjoy his meal. An interesting video on the daily life of Dan and his dog was shown.

**D. Feb 2 – “Super Bowl LIV Party” – Russ and Tom Means**

It was a disaster as the 49ers lost!!! All kidding aside, it was a great event attended by 100+. The food represented the cities the teams were from.

**5. Upcoming Events Reports**

**A. Feb 15 - “\$5 Bingo Mania & Dessert Night” – Cathy O**

It’s on target to be a great event with several prizes. It starts at 6:30 on Saturday.

**B. Feb 28 - Speakers Series “El Dorado Hills Yesterday” featuring Betty January-Zoe and Bev**

Betty met with the Committee. Early on in her life she rode her horse throughout the hills and is still involved in the Clarksville celebration. She has a vast knowledge of the area including Euer Ranch. The plans are to record the presentation and to serve wine, cookies, crackers, and tortilla chips.

**C. Mar 6 - “Karaoke Night & \$2 Potluck” - Cathy J-absent**

Nancy Walent is stepping in for Cathy as lead. She will have a meeting with Jan to get the planning started. There is a sign-up sheet for those wishing to participate at the Front Desk.

**D. Mar 27 - Speakers Series “Senior Nutrition-Eat Well to Live Well” – Zoe**

Zoe is coordinating this Friday night event with Mary’s Saturday Night Field Table Event. Chairs will be setup for the Speakers Series presentation.

**E. Mar 28 - “Field Table Dinner” - Mary**

The USDA food group will be used in presenting the dinner. A divided plate will further emphasize the groups. Plans are to serve salad with locally purchased California Greens, Pot Roast, Ratatouille, and Rolls from Grateful Bread. Dessert will include lemon pound cake with fresh strawberries and cream. The caterers will deliver the food on trays that volunteers will then serve. Mary needs volunteers and especially on Saturday as the 10 tables and buffet tables will need to be set up in the morning by volunteers who can lift and setup the tables. The ticket price of \$30 had to be determined prior to the pricing by the caterers, so the budget is very tight and may be around \$200 in the deficit. Ticket sales begin Tuesday, February 18.

**6. Social Committee Coordinators’ Reports**

**A. Communications Coordinator—Nancy Wold**

The Year-End Report is still awaiting information on 2019 Events. Newly Revised Check Request and Event Request Forms and Samples were discussed and handed out. Jane reported that we must now include a phone number and email address for our vendors on the Check Request form. Anyone needing assistance completing the forms can work with Jan, Russ, Molly, Jane, or Nancy Wold. Russ and Molly plan to meet with Event Leads to assist with Event planning.

**B. Decorations Coordinator—Sandy Collier**

Sandy and Mary have decorations from our existing supply for the Field Table Dinner. They also remembered the large vegetable printouts that are available.

- C. **Recycling Coordinator**—Tom Wold absent  
Nancy reported they have 2 bags full and are awaiting more before recycling. Tom is in the process of pricing new recycle cans for the Ballroom. Jane stated that the purchase should not be a problem as replacements for our current bins. Tom had looked at motion detecting cans at Costco but a comment was made that these do not always open quickly enough and wear out.
  
- D. **Entertainment Coordinator**—LuElla Fulton  
Still awaiting Certificates of Liability for Cripple Creek and Locked ‘n Loaded. LuElla asked Jane if the Contract, W9, and Certificate of Liability Insurance had to be obtained prior to a check being issued. Jane said yes. If the W9 and Certificate of Liability Insurance is on file as the vendor has been used before, then it is not necessary. Nancy Wold questioned the fact the Certificate of Liability has effective dates and we may need a new one if expired.
  
- E. **Vendor Coordinator**—Anita Quick  
The new Smart Food on 65<sup>th</sup> Avenue is very nice. She and Cathy O recently shopped there.
  
- F. **Kitchen Coordinator**—Pattie Price  
No report.
  
- G. **Ballroom Storeroom Coordinator**—Brenda Sulis  
New bins were purchased for storing the table cloths. They are heavy and are on the top shelves. The plan is to reorganize, moving them lower on the shelving.
  
- H. **Photography Coordinator**  
Event Leads continue to perform this function.

## 7. **Other Topics-Discussion**

- A. **Social Committee Events “Planning Timeline”**  
Russ and Molly will now meet with Leads before and after an event to assist in Planning and Reporting.
  
- B. **Updated 2020 Events Calendar**  
No changes.
  
- C. **Volunteers -Helpers**  
For residents wishing to volunteer, there is information in the Newsletter and on the Bulletin Board. A suggestion was offered that if someone states they would like to volunteer, ask them to help on an event you are leading. A request to have Lead names on Event flyers in case someone wishes to volunteer was tabled. We used to have Volunteer Sign Up sheets on the Bulletin Board that were not effective.
  
- D. **Food Handling**  
Russ took a food handling course through Premier Food Safety that Zoe told him about as Harris Center Volunteers take it. It is online and you have 30 days to complete it. The cost of \$7.95 can be covered by Recycle funds. A certificate is issued upon successful completion. Russ said to let him know if you are interested. Nancy W reminded us that open dishes of unwrapped candy, nuts, popcorn, to be shared by others is not sanitary. It is wise to use wrapped items when possible and not to reuse leftovers.

**NEXT MEETING: \*\*\*WEDNESDAY, March 11 AT 3:00 BALLROOM\*\*\***



**There being no further business, the meeting was adjourned by Co-Chair Russ O'Brien at  
4:20 PM**